

वित्त समिति
की इक्यानवेंवी बैठक का कार्यवृत्त

**MINUTES OF THE 51st MEETING OF THE
FINANCE COMMITTEE**

24 नवम्बर 2022
24th NOVEMBER 2022



भारतीय प्रौद्योगिकी संस्थान रुड़की
रुड़की – 247 667 (भारत)

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE-247 667 (INDIA)**

भारतीय प्रौद्योगिकी संस्थान रुड़की
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
रुड़की-247 667 / ROORKEE - 247 667



51st MEETING OF THE FINANCE COMMITTEE
DAY & DATE: THURSDAY, THE 24th NOVEMBER 2022

सूची / INDEX

Item No.	Particulars	Page(s)
51.1	वित्त समिति की 08.03.2022 को आयोजित 50वीं बैठक के कार्यवृत्त की पुष्टि करना। To confirm the minutes of the 50 th meeting of the Finance Committee held on 08.03.2022.	2
51.2	वित्त समिति की 08.03.2022 को आयोजित 50वीं बैठक के कार्यवृत्त पर की गई कार्रवाई को रिपोर्ट करना। Actions taken report on the Minutes of the 50 th meeting of the Finance Committee held on 08.03.2022.	2
51.3	वित्तीय वर्ष 2023-24 के लिए संस्थान के बजट प्रस्तावों पर विचार करना। To consider the Budget proposals of the Institute for the Financial Year 2023-24.	2
51.4	भारतीय प्रौद्योगिकी संस्थान रुड़की में “हॉस्टल नेटवर्क के उन्नयन” पर विचार करना To consider the “Upgradation of Hostel Network” at IIT Roorkee.	2
51.5	विद्युत अभियान्त्रिकी विभाग की 04 प्रमुख अनुपयोगी वस्तुओं को सामान्य टूट-फूट के तहत बट्टे खातों के लिए संस्थान तकनीकी समिति की सिफारिशों पर विचार करना। To consider the recommendations of Institute Technical Committee to write off the 04 major unserviceable items of Electrical Engg. Department under Normal Wear & Tear.	2

51.6	बी एण्ड डब्ल्यू सी की दिनांक 11.11.2022 को आयोजित बैठक में अनुशंसित प्रस्तावों पर विचार करना। To consider the proposals as recommended by the B&WC in the meeting held on 11.11.2022.	3
51.7	पूर्ववर्ती रूड़की विश्वविद्यालय में शामिल होने वाले कर्मचारियों के मामले में, लगातार नीतिगत परिवर्तनों के कारण उत्पन्न वेतन विसंगति की शिकायतों के लिए एक प्रस्तावित समाधान पर विचार करना। To consider a proposed solution for a grievances on pay anomaly, created due to frequent policy changes, in case of the employees who joined the erstwhile University of Roorkee.	4
App.-A	वित्तीय वर्ष 2023-24 के लिए संस्थान के बजट प्रस्ताव। Budget proposal of the Institute for the Financial Year 2023-24.	5-14


06 JAN 2023

भारतीय प्रौद्योगिकी संस्थान रुड़की
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
रुड़की – 247 667 / ROORKEE – 247 667



भारतीय प्रौद्योगिकी संस्थान रुड़की की वित्त समिति की दिनांक 24 नवम्बर को संस्थान के परिशद कक्ष में आहूत पूर्वान्ह 10.00 बजे 51^{वीं} बैठक का कार्यवृत्त।

Minutes of the 51st Finance Committee meeting of the Indian Institute of Technology Roorkee held on 24th November 2022 at 10.00 A.M. in the Board Room.

उपस्थित / PRESENT:

- | | | |
|----|------------------------------------------------------------------------------------|-------------|
| 1. | Shri B.V.R. Mohan Reddy | Chairperson |
| 2. | Prof. K.K. Pant
Director, IIT Roorkee | Member |
| 3. | Dr. K.K. Kataria
Director (Technical Education) | Member |
| | (on behalf of Principal Secretary, Govt. of Haryana)
Through Video Conferencing | Member |
| 4. | Mr. Anil Kumar
(on behalf of Add. Secy., MoE)
Through Video Conferencing | Member |
| 5. | Prof. U.P. Singh, IIT Roorkee | Member |
| 6. | Prof. M.L. Sharma, IIT Roorkee | Member |
| 7. | Sri Prashant Garg
Registrar | Secretary |

At the outset, the Chairman welcomed the members to the 51st meeting of the Finance Committee. The Chairman also warmly welcomed the new member Prof. K.K. Pant, Director, IIT Roorkee and informed about his outstanding academic credentials. He wished that Prof. Pant will take up the institute to newer heights. On the same tone, the heartfelt thanks was placed on record for the valuable contributions of the outgoing Director Prof. Ajit Kumar Chaturvedi.

The agenda was then taken up.

Comments received from the Technical Section-1, Ministry of Education, Department of Higher Education, New Delhi vide letter F.No.7-8/2017 TS-I dated 21.11.2022 were considered during the deliberations.

Item No. 51.1: To confirm the minutes of the 50th meeting of the Finance Committee held on 08.03.2022.

Since no comments were received, the circulated minutes of the 50th meeting of the Finance Committee were confirmed.

Item No. 51.2: Actions taken report on the Minutes of the 50th Meeting of the Finance Committee held on 08.03.2022.

The Finance Committee noted the actions taken on the minutes of the 50th meeting of the Finance Committee.

Item No.51.3: To consider the Budget proposal of the Institute for the Financial Year 2023-24.

The Finance Committee considered the Budget Estimates of the Institute for the Financial Year 2023-24 as given in **Appendix-A** and recommended the same to the Board for approval.

Item No 51.4: To consider the "Upgradation of Hostel Network" at IIT Roorkee.

The Finance Committee considered and recommended the proposal to the Board for estimated project budget of 68 crore.

Further, the FC advised that standard procedure on financial approval be followed before release of the tender.

Item No. 51.5: To consider the recommendations of Institute Technical Committee to write off the 04 major unserviceable items of Electrical Engg. Department under Normal Wear & Tear.

The Finance Committee considered the proposal and recommended the same to the Board for approval.

Item No. 51.6: To consider the proposals as recommended by the B&WC in the meeting held on 11.11.2022

The Finance Committee considered the recommendations of the B&WC, taken in the 47th meeting held on 11.11.2022 and recommended to the Board as follows:

Sl. No.	Item	Recommendations
1.	To consider the revised cost of construction for a new Building for Mehta Family School of Data Science and Artificial Intelligence at IIT Roorkee.	Recommended the revised cost of Rs.34.5 crore on account of 'increase in the built up area and composite design structure', provided it falls in the scope of the tender which is already floated. Further, the FC advised that standard procedure on financial approval be followed in all cases.
2.	To consider the cost escalation for construction of Multi-Storey Apartments for Faculty and Group-'A' Officers at Vikas Nagar.	Recommended the escalated cost of Rs.33.98 crore to the Board for the ministry's approval to apply for additional HEFA funding.
3.	To consider escalation in the cost of construction of Students' Hostel of 800 capacity at Vigyan Kunj.	Recommended the escalated cost of Rs. 30 crore to the Board for the ministry's approval to apply for additional HEFA funding
4.	To consider the revised cost for the construction additional floors over the B-Block of Western Academic Building and to ratify the approval accorded by the Chairman, B&WC on behalf of the Building & Works Committee. The cost difference will be met from CRR funds.	Considered the recommendations of B&WC & recommended to the Board for approval.

Any other item

Item No. 51.7: To consider a proposed solution for a grievances on pay anomaly, created due to frequent policy changes, in case of the employees who joined the erstwhile University of Roorkee.

The Finance Committee took a note of a letter no. F.No.7-8/2017 TS-I dated 21.11.2022 received from the Under Secretary, Govt. of India, MoE, and considered the item with the permission to the chair.

The FC noted that the disparity among the same group of employees is not uncommon to IIT Roorkee and it will have large ramification on any change in hierarchy of the standard grade pay. The Finance Committee recommended to the Board that this item be sent to the ministry.

The meeting ended with a vote of thanks to the Chair.


06 JAN 2023

Appendix 'A'
Item No. FC/51.3

Indian Institute of Technology, Roorkee			
Budget Estimates 2023-24			
Rs. in Lakhs			
Head		Annexure	Proposed Budget for 2023-24
OH-31	Pension	Annexure-II	10800.00
	Fellowship /Scholarship	Annexure-II	7400.00
	Expenditure on contractual Staff/Manpower	Annexure-II	4400.00
	HEFA Repayment-Principle	Annexure-II	-
	Interest on HEFA Loan	Annexure-II	2200.00
	Non-Salary	Annexure-II	7600.00
	Total (OH-31)		32400.00
OH-36	Salary	Annexure-III	28500.00
OH-35	Capital Creation (MOE)	Annexure-IV	20000.00
Grand Total			80900.00


05 JAN 2023

ANNEXURE- I**[A] DETAILS OF INTERNAL AND EXTRA BUDGETARY RESOURCES (IEBR)**

(Rupees in Crore)				
Sl. No.	HEADS	Total Receipts in 2021-22	Estimated total Receipts in 2022-23	Expected in 2023-24
1	Academic Receipts (including hostel rent)	71.03	71.50	72.00
2	Income from Investments (Interest on General Corpus)	9.00	9.00	9.00
3	Interest Earned (MoE Grants, Fee & Canara Bank)	0.99	1.25	1.25
4	Consultancy	8.00	8.00	8.00
5	Overheads			
6	Prior Period Income	-	-	-
7	User Charges (House license fee, Electricity & Water)	5.88	5.95	8.25
8	Subsidy	-	-	-
9	Any other Income (Tender fee, Telephone, Hospital OPD, Firm registration fee, Exam, Transcript, Thesis fee, etc.)	1.55	1.60	2.25
10	Total (Sum of 1 to 9)	96.45	97.30	100.75
11	Income committed for repayment of premium of HEFA Loan	52.43	52.43	91.23
12	Balance Net Income (10-11)	44.02	44.87	9.52



 05 JAN 2023

ANNEXURE - II

REQUISITION OF FUNDS UNDER OH-31			
Recurring Expenditure (OH-31)			
1. Pensions			
Items	Faculty	Non-Faculty	Total
Number of Pensioners	465	1215	1680
Average Annual Pension (in Rs. Lakhs per person on average)	12.65	4.05	6.43
Total Liability on account of Pension and Pensionary Benefits (A) (in Rs. Lakhs)	5880.00	4920.00	10800.00
Amount paid on Pension in 2022-23 (projected till 31st March 2023)	5069.40	4870.60	9940.00
Actual Expenditure on Pension and Pensionary Benefit in 2021-22 (In Rs. Lakh)	4651.71	4469.29	9121.00
2. Scholarships and Fellowships			
Items	Ph.D.	M. Tech.	Others, if any MCM
Renewal of the existing scholarships (number)	1235	912	500
New Fellowships/scholarships going to be offered in 2023-24 (number)	50	100	0
Total scholarship and fellowship (number)	1285	1012	500
Average outflow for each scholarship/fellowship (in Rs. Lakhs)	4.20	1.48	1.00
Total Scholarship Liability (B) in Rs. Lakhs	5400.00	1500.00	500.00
Amount spent on Scholarships/Fellowships in 2022-23 (with projections till 31st March 2023 (in Rs. Lakhs)	5400.00	1425.00	485.00
Actual Expenditure towards Scholarship/Fellowship in 2021-22 (in Rs. Lakh)	5372.12	1375.25	472.08
Total (B)	7400.00		


 05 JAN 2023

3. Expenditure on contractual Staff/Manpower			
Items	Faculty	Non-Faculty	Total
Contractual staff for Administrial work	0	370	370
Security, Services	0	294	294
Sanitation, Horticulture and manpower support agencies	0	280	280
Number of Staff	0	944	944
Average Annual Expenditure	0.00	4.66	4.66
Total Liability on emoluments of Contractual Staff [C]	0.00	4400.00	4400.00
Amount paid in 2022-23 (with projections till 31st March 2023)	0.00	4120.00	4120.00
Actual Expenditure in 2021-22	0.00	3944.18	3944.18
4. Repayment of HEFA Loan			
Total HEFA Loan Sanctioned / to be sanctioned	52427.00	0.00	
	Estimated Exp. In 2022-23	Requirement in 2023-24 [Including provision for new loan to be sanctioned]	
Payment of Principal Component of HEFA Loan (if it is to be shared by MHRD) [D1]	0	0	
Payment of Interest Component of HEFA Loan [D2]	1750.00	2200.00	
Total in Rs. Lakhs (D=D1+D2)	1750.00	2200.00	
Other Expenditure [E]	7320.00	7600.00	
Grand Total (A+B+C+D+E)	30440.00	32400.00	


 06 JAN 2023

ANNEXURE - II-A

Other Major items of recurring expenditure

(Rs. in Lakhs)

	Items	Estimated Expenditure in 2022-23	Projected Budget 2023-24	Remark
1	Traveling Allowance	300.00	300.00	
2	HRD	15.00	17.00	
3	Training & Placement	53.00	58.00	
4	Publication	8.00	9.00	
5	Membership Fee	11.00	12.00	
6	Convocation & Other Functions	100.00	100.00	
7	Advertisement	21.00	23.00	
8	Transport /Vehicle Maintenance & Opt	33.00	36.00	
9	Legal Expenses	110.00	121.00	
10	Postage & Telegram	5.00	5.00	
11	Guest House	160.00	176.00	
12	Audit Expenses	53.00	58.00	
13	Telephones	53.00	58.00	
14	Printing & Stationery	40.00	44.00	
15	Contingencies	160.00	176.00	
16	HINDI CELL	13.00	14.00	
17	Staff Sport Meet	107.00	118.00	
18	Library	53.00	58.00	
19	Study Tour	55.00	61.00	
21	Student Amenities (Including NCC)	53.00	58.00	
22	SC/ST Student Fee(Free Messing)	94.00	103.00	
23	PG Examinations	156.00	165.00	
24	UG Examinations	61.00	67.00	
25	Department Operating Cost			
	Roorkee Campus	1150.00	1155.00	
	Saharanpur Campus	83.00	91.00	
	Greater Noida Campus	83.00	91.00	
26	Additional Contingency to Deptt. for Ph.D and M.Tech	0.00	0.00	
27	Computerization & Computer Support	55.00	61.00	
28	ERP	2.00	2.00	
29	Estate Maintenance			
	Roorkee Campus	1400.00	1404.00	
	Saharanpur Campus	113.00	124.00	
30	Electric Maintenance	756.00	832.00	
31	Power & Fuel			
	Roorkee Campus	1400.00	1407.00	
	Saharanpur Campus	220.00	242.00	
32	Property Tax	55.00	61.00	
33	Municipal Charges	150.00	150.00	
34	Repair & Maintenance of Equipment	11.00	12.00	
35	Repair & Maintenance of Furniture	128.00	131.00	
	Total	7320.00	7600.00	


06 JAN 2023

ANNEXURE - III

REQUISITION OF FUNDS UNDER OH-36

SALARY (OH-36) (For Teaching Staff)								
Teaching Staff	Asstt. Prof.	Ass. Prof.	Prof.	Visit	Adj.	Contract	Others	Total
Number of Teaching Staff as per Sanctioned Strength	800							
Number of Teaching Staff as on Date	209	254	186	7	12	10	23	701
Additional Teaching Staff likely to be appointed during the current year	10	5	1	3	3	3	3	28
Total	219	259	187	10	15	13	26	729
Average Annual Emoluments (in Rs. Lakhs)	24.00	27.00	32.00	20.00	18.00	18.00	12.00	26.47
Total Annual Salary Liability for 2023-24 (Avg. Emolu. X Strength) (A)	5300.00	7000.00	6000.00	200.00	300.00	200.00	300.00	19300.00
Other Liabilities for 2023-24 (LTC, Leave Encashment, Medical, PDA etc.) (B)	300.00	250.00	250.00	0.00	0.00	0.00	0.00	800.00
Total for 2023-24 (C) = (A) + (B)	5600.00	7250.00	6250.00	200.00	300.00	200.00	300.00	20100.00
Total Expenditure in 2022-23 (with projections till 31st March 2023)								18375.00
Actual Expenditure in 2021-22								15284.29

SALARY (OH-36) (For Non-Teaching Staff)					
Name of the Institute	Gr. A	Gr. B	Gr. C	Others	Total
Number as per Sanctioned Strength	174	256	472	0	902
Number of Staff available as on Date	66	209	378	0	653
Additional Non-Teaching Staff likely to be appointed during the current year	5	10	10	0	25
Total	71	219	388	0	678
Average Annual Emoluments (in Rs. Lakhs)	14.50	9.50	6.50	0.00	8.30
Total Annual Salary Liability (Avg. Emolu. X Strength) for 2023-24 (D)	1030.00	2080.00	2520.00	0.00	5630.00
Other Liabilities (LTC, Leave Encashment, Medical, PDA etc.) for 2023-24 (E)	150.00	180.00	200.00	0.00	530.00
Total Expenditure in 2022-23 (with projections till 31st March, 2023)					6125.00
Actual Expenditure in 2021-22					5094.76
Total for 2023-24: (F) = (D) + (E)					6160.00


 06 JAN 2023

RETIREMENT BENIFT (OH-36)			
Items	Faculty	Non-Faculty	Total
Number of Employees Likely to Retire during year 2023-24	12	32	44
Average gratuity and other retirement benefits (in Rs. Lakhs per person)	70.00	43.75	
Total Liability on account of retirement benefits (G) (in Rs. Lakh)	840.00	1400.00	2240.00
Total Expenditure in 2022-23 (with projections till 31st March, 2023)			2000.00
Actual Expenditure in 2021-22			1883.95
Grand Total for Salary Head (C+F+G)			28500.00


 06 JAN 2023

ANNEXURE - IV

Summary of capital expenditure under (OH-35)

Rs. in Lakhs

Sl. No.	Item/ Particulars	Cost of Project	Expenditure 2022-23 (Estimates till 31.03.2023)	Proposed Budget 2023-24
A	Equipment/ Library/Furniture			
1	Equipment for Laboratories of Academic Units			
	Teaching Laboratories in UG Departments		500.00	600.00
	Research Laboratories in Departments/Centres		500.00	600.00
	Teaching Laboratories in PG Departments/Centres		500.00	600.00
	Office Equipment (computers, photocopiers, printers, servers)		200.00	300.00
	Software for academics, research and offices		300.00	400.00
	Upgradation of Multimedia Facility in Departments		400.00	500.00
	Infrastructure upgradation in Lecture Halls		200.00	200.00
	Hospital Equipment and infrastructure		50.00	100.00
	Upgradation of Electrical distribution network		200.00	260.00
	Equipment for ICC		3100.00	1600.00
	Equipment for IIC		500.00	800.00
2	Library		2000.00	2200.00
3	Office Furniture (For Maths & HSS and other general furniture)		200.00	200.00
	Sub Total	0.00	8650.00	8360.00

Sl. No.	Item/ Particulars	Cost of Project	Expenditure 2022-23 (Estimates till 31.03.2023)	Proposed Budget 2023-24
B	New Projects (Civil & Others)			
	Civil			
1	Construction of housing for Paramedical staff in Govind Puri area and to enhance to green area.	1650.00	200.00	500.00
2	Construction of Residential Accommodation for Officers and Staff deputed in the Greater Noida Extension Centre (GNEC) campus, Greater Noida.	500.00	100.00	200.00
3	Renovation of Toilets in various Departments/Centres in Phase-1	1938.00	500.00	500.00
4	Face-lifting/Renovation of James Thomson Building	1000.00	500.00	500.00
5	Construction of Parking in Himgiri and Canal View Apartment	35.00	35.00	0.00
6	Upgradation of sports facilities at sport complex of IIT Roorkee	500.00	500.00	0.00
7	Relaying of road in Roorkee campus	1190.00	890.00	500.00
	Total	6813.00	2725.00	2200.00



06 JAN 2023

	Others			
1	SITC of window / split / Cassette / VRV ACs and water cooler for various Departments Academic/ Administrative office and laboratory.	200.00	50.00	150.00
2	Renovation CAD Lab. including AC, civil and electrical	80.00	80.00	0.00
3	Installation of 14 nos. Lifts (13 nos. for Differently abled persons and 01 no. Service lift) at various buildings at IIT Roorkee campus.	404.00	342.00	62.00
4	Centralized Air Conditioning works at Student Activity Center (SAC)	404.00	404.00	0.00
5	SITC of CCTV Surveillance System at all Electric Substations at IIT Roorkee (after implementation of SCADA, substations will be without manpower)	25.00	25.00	0.00
6	Providing treated water line for reuse of treated water for irrigation of Lawn and Garden of IIT Roorkee (3rd phase)	50.00	50.00	0.00
7	Hypo chloride-based Water Disinfection system at 07 no. OH Tank including 04 no. FRC analyser	35.00	35.00	0.00
8	Electrical power strengthening work at GNEC	120.00	120.00	0.00
9	SITC of VRV AC at IIC (2nd phase)	100.00	100.00	0.00
10	Renovation of Malviya Bhawan, A Block, Two Floors (40 Rooms Sets) for the Married Hostel at DPT Saharanpur	132.00	132.00	0.00
11	SITC of PT at 33kv Substation	5.00	5.00	0.00
12	SITC of Solar Water Heating System at Roorkee and Saharanpur Campus	118.00	118.00	0.00
13	SITC of High Mast LED lighting system at various court / ground of Sports Complex, IIT Roorkee.	878.00	878.00	0.00
14	Providing power supply for High Mast LED lighting systems at various courts / ground of Sports Complex and General Lighting	113.00	113.00	0.00
15	SITC of Distribution Transformers (more than 30 years old) at various substations at IIT Roorkee.	252.00	252.00	0.00
16	SITC of Facade Lighting / RGB lighting for front side of James Thomson Building	95.00	95.00	0.00
17	SITC of Smart Metering at IIT Roorkee.	473.00	325.00	148.00
18	Heat Pump at Radha Krishnan Bhawan.	105.00	105.00	0.00
19	Construction of 02 nos. new tubewell	60.00	60.00	0.00
20	Replacement of existing Old C.I. / D.I. / G.I. water supply pipe line with new 3 layer PPR line including fittings and other allied works at IIT Roorkee.	360.24	200.00	160.00
21	VRV at Auditorium of Saharanpur campus	30.00	30.00	0.00
22	SITC of VRV /VRF system including electrical & Civil renovation at Community Center IIT Roorkee.	200.00	200.00	0.00
23	Air conditioning, Refrigerator & Microwave oven in Himgiri Apartment	230.00	230.00	0.00
24	Renovation of stage lighting with AV system at MAC	100.00	100.00	0.00
25	Construction of Clean Room in Bose Auditorium - HVAC work only	327.00	327.00	0.00
26	Proposal for extension of T&P Cell	345.00	345.00	0.00
27	SITC of firefighting and fire alarm system at IIT Roorkee Campus	200.00	200.00	0.00
28	Air conditioning of Ravindra Bhawan Mess, Govind Bhawan Mess and Azad Bhawan Mess.	304.00	304.00	0.00
	Sub Total	5745.24	5225.00	520.00
	Total new project	12558.24	7950.00	2720.00

th

05 JAN 2023

C	Ongoing Projects (MoE)			
1	Works related to Road and Sewer Line at GNEC Campus	60.00	0.00	60.00
2	572 Seater EWS Hostel Vigyan Kunj	6000.00	1500.00	1400.00
3	Campus Wireless networking for Bhawans	4200.00	1900.00	3000.00
4	Cost Escalation of Students Hostel 800 Seater	4000.00	0.00	4000.00
5	Ashok Soota Molecular Medicine Facility and Pathophysiology of Bipolar disorder	460.00	0.00	460.00
	Sub Total	14720.00	3400.00	8920.00
	Grand Total (1A+1B+1C)	27278.24	20000.00	20000.00


 06 JAN 2023